

**MANUFACTURER OF ELECTRICAL & MECHANICAL
CARBON MATERIALS & COMPONENTS**

CORPORATE OFFICE : TEMPLE CHAMBERS, 5TH FLOOR, 6, OLD POST OFFICE STREET, KOLKATA : 700001

Phone : (033) 22487856. E-mail : acplkolkata@ascarbon.com / acpl.compliance@gmail.com

CIN : L23101AS1963PLC001206. Website: www.ascarbon.in

Annexure I

Corporate Governance Report

1. Name of Listed Entity: Assam Carbon Products Ltd (CSE: Company Code-10011403)
2. Quarter ending: 30th September, 2023

I. Composition of Board Directors						
Title (Mr/Ms)	Name of the Director	PAN \$ & DIN	Category (Chairperson/Executive/Non-Executive/Independent/Nominee) &	Initial Date of Appointment	Date of Re-appointment	Date of cessation
Mr.	Rakesh Himatsingka	PAN: AARPH8054L DIN: 00632156	Chairperson-Non-Executive	25.05.2016		
Mr.	Jayant Kumar	PAN: ABZPK0805H DIN: 10046705	Whole-time Director-Executive	01.01.2023		
Mrs.	Anita Himat Singka	PAN: AATPH7918M DIN: 01201879	Non-Executive Director	25.05.2016		
Ms.	Maalika Himatsingka	PAN: AASPH3214R DIN: 07811394	Whole-time Director-Executive	10.05.2017	01.08.2023	
Mr.	Susheel Kumar Sharma	PAN: ALUPS2274B DIN: 01636111	Non-Executive Director	01.05.2019		
Mrs.	Rupanjana De	PAN: AGQPD2421C DIN: 01560140	Independent Director	31.03.2015	31.03.2020	
Mr.	Avinash Kumar Gupta	PAN: ADPPG1108H DIN: 08763153	Independent Director	25.06.2020		
Mr.	Sanjay Kumar Lhila	PAN: ABAPL2471M DIN: 01383460	Independent Director	31.03.2015	31.03.2020	
Mr.	Jnyan Prasad Deuri	PAN: AMYPD0693A DIN: 09084570	Nominee Director	29.06.2021		

Name of the Director	Tenure* (Months)	Date of Birth	No of Directorship in listed entities including this listed entity [in reference to Regulation 17A(1)]	No of Independent Directorship in listed entities including this listed entity [in reference to proviso to Regulation 17A(1)]	No of membership in Audit/Stakeholder Committee(s) including this listed entity (Refer Regulation 26(1) of Listing Regulation)	No of post of Chairperson in Audit/Stakeholder Committee held in listed entities including this listed entity (Refer Regulation 26(1) of Listing Regulation)
Mr. Rakesh Himatsingka		04-11-1951	3	-	AC-3 SRC-3	-
Mr. Jayant Kumar		04-10-1964	1	-	-	-
Mrs. Anita Himatsingka		15-09-1953	4	-	AC-3 SRC-4	-
Ms. Maalika Himatsingka		07-02-1979	1	-	-	-
Mr. Susheel Kumar Sharma		24-12-1956	1	-	-	-
Mrs. Rupanjana De	102	04-07-1975	4	4	AC-4 SRC-3	AC-1
Mr. Avinash Kumar Gupta	39	15-01-1969	5	5	AC-2 SRC-2	AC-3 SRC-3
Mr. Sanjay Kumar Lhila	102	05-05-1951	1	1	-	AC-1 SRC-1
Mr. Jnyan Prasad Deuri		31-12-1984	1	-	-	-

REGISTERED OFFICE & GUWAHATI PLANT

NARENGI CHANDRAPUR ROAD

BIRKUCHI, NARENGI, GUWAHATI : 781026

Phone : (0361) 2640262, 2640630

Fax : (0361) 2640368

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PATANCHERU PLANT

PLOT NO. 2, I.D.A., PHASE – I,

PATANCHERU : 502319. TELENGANA

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Whether Regular Chairperson appointed: Yes

Whether Chairperson is related to Managing Director or CEO: No

\$PAN of any director would not be displayed on the website of Stock Exchange

& Category of directors means executive/non-executive/independent/Nominee. If a director fits into more than one category write all categories separating them with hyphen

** to be filled only for Independent Director. Tenure would mean total period from which Independent director is serving on Board of directors of the listed entity in continuity without any cooling off period.*

II. Composition of Committees					
Name of Committee	Whether Regular Chairperson appointed	Name of Committee members	Category (Chairperson/Executive/Non-Executive/Independent/Nominee) \$	Date of Appointment	Date of Cessation
1. Audit Committee	Yes	MR. SANJAY KUMAR LHILA	Chairman-Non Executive-Independent	25.06.2020	
		MR. RAKESH HIMATSINGKA	Member-Non Executive	25.06.2020	
		MRS. RUPANJANA DE	Member-Non Executive-Independent Director	25.06.2020	
		MR. AVINASH KUMAR GUPTA	Member-Non Executive-Independent Director	25.06.2020	
2. Nomination & Remuneration Committee	Yes	MR. SANJAY KUMAR LHILA	Chairman-Non Executive-Independent	30.04.2019	
		MR. RAKESH HIMATSINGKA	Member-Non Executive Director	30.04.2019	
		MRS. RUPANJANA DE	Member-Non Executive-Independent Director	30.04.2019	
		MR. SUSHEEL KUMAR SHARMA	Member-Non Executive-Independent Director	30.04.2019	
3. Risk Management Committee (if Applicable)					
4. Stakeholders Relationship Committee	Yes	MR. SANJAY KUMAR LHILA	Chairman-Non Executive-Independent Director	25.06.2020	
		MR. RAKESH HIMATSINGKA	Member-Non Executive	25.06.2020	
		MRS. ANITA HIMATSINGKA	Member-Non Executive Director	25.06.2020	
		MR. AVINASH KUMAR GUPTA	Member-Non Executive-Independent Director	25.06.2020	

& Category of directors means executive/non-executive/independent/Nominee. If a director fits into more than one category write all categories separating them with hyphen



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III. Meeting of Board of Directors					
Date(s) of Meeting (if any) in the previous quarter	Date(s) of Meeting (if any) in the relevant quarter	Whether requirement of Quorum met*	Number of Directors present*	Number of independent directors present*	Maximum gap between any two consecutive (in number of days)
04.05.2023	-	Yes/No	8	3	-
-	03.08.2023	Yes/No	8	3	90

* to be filled in only for the current quarter meetings

IV. Meeting of Committees					
Date(s) of meeting of the committee in the relevant quarter	Whether requirement of Quorum met (details)*	Number of Directors present*	Number of independent directors present*	Date(s) of meeting of the committee in the previous quarter	Maximum gap between any two consecutive meetings in number of days*
-	Yes / No	4	3	04.05.2023	-
03.08.2023	Yes / No	4	3	-	90

* This information has to be mandatorily be given for audit committee, for rest of the committees giving this information is optional

**to be filled in only for the current quarter meetings

V. Related Party Transactions	
Subject	Compliance Status (Yes/No/NA) – refer note below
Whether prior approval of audit committee obtained	Yes
Whether shareholder approval obtained for material RPT	Yes
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by the Audit Committee	Yes
Note: 1. In the column "Compliance Status", compliance or non-compliance may be indicated by Yes/No/N.A. For example, if the Board has been composed in accordance with the requirements of Listing Regulations, "Yes" may be indicated. Similarly, in case the Listed Entity has no related party transactions, the words "N.A." may be indicated. 2. If status is "No" details of non-compliance may be given here.	



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VI. Affirmations

1. The composition of Board of Directors is in terms of SEBI (Listing Obligations and Disclosure requirements) Regulations, 2015.
2. The composition of the following committees is in terms of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015
 - a. Audit Committee
 - b. Nomination & Remuneration Committee
 - c. Stakeholders Relationship Committee
 - d. Risk management committee (as applicable)- No
3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.
4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.
5. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. Any comments/observations/advice of the board of directors may be mentioned here.

For Assam Carbon Products Ltd

Parinita Goenka

**Parinita Goenka
Company Secretary**



Note:

Information at Table I and II above need to be necessarily given in 1st quarter of each financial year. However, if there is no change of information in subsequent quarter(s) of that financial year, this information may not be given by Listed entity and instead a statement "same as previous quarter" may be given.

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Annexure -IV

Half year ending – 30.09.2023

I. Disclosure of Loans / guarantees / comfort letters / securities etc. (refer note below)

(A) Any loan or any other form of debt advanced by the listed entity directly or indirectly to:

Entity	Aggregate amount advanced during six months	Balance outstanding at the end of six months
Promoter or any other entity controlled by them	Nil	Nil
Promoter Group or any other entity controlled by them	Nil	Nil
Directors (including relatives or any other entity controlled by them)	Nil	Nil
KMPs or any other entity controlled by them	Nil	Nil

(B) Any guarantee/ comfort letter (by whatever name called) provided by the listed entity directly or indirectly, in connection with any loan(s) or any other form of debt availed by:

Entity	Type (guarantee, comfort letter etc.)	Aggregate amount of issuance during six months	Balance outstanding at the end of six months (taking into account any invocation)
Promoter or any Other entity controlled by them	Nil	Nil	Nil
Promoter Group or any other entity controlled by them	Nil	Nil	Nil
Directors (including relatives) or any other entity controlled by them	Nil	Nil	Nil
KMPs or any other entity controlled by them	Nil	Nil	Nil



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(C) Any security provided by the listed entity directly or indirectly, in connection with any loan(s) or any other form of debt availed by:

Entity	Type of security (cash, shares etc.)	Aggregate value of security provided during six months	Balance outstanding at the end of six months
Promoter or any Other entity controlled by them	Nil	Nil	Nil
Promoter Group or any other entity controlled by them	Nil	Nil	Nil
Directors (including relatives) or anyother entity controlled by them	Nil	Nil	Nil
KMPs or any other entity controlled by them	Nil	Nil	Nil

II. Affirmations:

All loans (or other form of debt), guarantees, comfort letters (by whatever name called) or securities in connection with any loan(s) (or other form of debt) given directly or indirectly by the listed entity to promoter(s), promoter group, director(s) (including their relatives), key managerial personnel (including their relatives) or any entity controlled by them are in the economic interest of the company.

For Assam Carbon Products Ltd

Parinita Goenka

**Parinita Goenka
Company Secretary**



Note

- These disclosures shall exclude any loan (or other form of debt), guarantee / comfort letter (by whatever name called) or security provided in connection with any loan or any other form of debt;
 - by a government company to/ for the Government or government company
 - by the listed entity to/for its subsidiary [and joint-venture company] whose accounts are consolidated with the listed entity.
 - by a banking company or an insurance company ; and
 - by the listed entity to its employees or directors as a part of the service conditions
- If the Listed Entity would like to provide any other information, the same may be indicated as Para D in the above table.

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