

CORPORATE OFFICE: TEMPLE CHAMBERS. 5TH FLOOR. 6, OLD POST OFFICE STREET, KOLKATA: 700001

Phone : (033) 22487856. E-mail: acplkolkata@ascarbon.com / acpl.compliance@gmail.com

CIN: L23101AS1963PLC001206. Website: www.ascarbon.in

Annexure I

Corporate Governance Report

1. Name of Listed Entity: Assam Carbon Products Ltd (CSE: Company Code-10011403)

2. Quarter ending: 31st March, 2024

Title	Name of the Director	PAN \$	Category(Chairpers	Initial Date	Date of Re-	Date of
(Mr/ Ms)		& DIN	on/Executive/Independ ent/Nominee) &	of Appointment	appointment	cessation
Mr.	Rakesh Himatsingka	PAN: AARPH8054L DIN: 00632156	Chairperson- Non-Executive	25.05.2016		
Mrs.	Anita Himatsingka	PAN:AATPH7918M DIN:01201879	Non-Executive Director	25.05.2016		
Ms.	Maalika Himatsingka	PAN: AASPH3214R DIN: 07811394	Whole-time Director-Executive	10.05.2017	01.08.2023	
Mr.	Jayant Kumar	PAN: ABZPK0805H DIN: 10046705	Whole-time Director-Executive	01.01.2024		
Mrs.	Rupanjana De	PAN: AGQPD2421C DIN: 01560140	Independent Director	31.03.2015	31.03.2020	
Mr.	Avinash Kumar Gupta	PAN: ADPPG1108H DIN: 08763153	Independent Director	25.06.2020		
Mrs.	Sharmistha Banerjee	PAN: ADPPB1900Q DIN: 07531264	Independent Director	12.01.2024		
Mr.	Hemant Kumar Khaitan	PAN: AFUPK9392Q DIN: 00220049	Independent Director	12.01.2024		
Mr.	Jnyan Prasad Deuri	PAN: AMYPD0693A DIN: 09084570	Nominee Director	29.06.2021		

Name of the Director	Tenure*	Date of Birth	No of Directorship	No of	No of membership	No of post of
	(Months)	**	in listed entities	Independent	in	Chairperson in
			including this	Directorship in	Audit/Stakeholder	Audit/Stakeholder
			listed entity [in	listed entities	Committee(s)	Committee held
			reference to	including this	including this	in listed entities
			Regulation 17A(1]	listed entity	listed entity (Refer	including this
				[in reference to	Regulation 26(1)	listed entity
				proviso to	of Listing	(Refer Regulation
				Regulation	Regulation	26(1) of Listing
				17A(1)		Regulation
Mr. Rakesh		04-11-1951	4		AC-2	SRC-1
Himatsingka					SRC-1	
Mrs. Anita Himatsingka		15-09-1953	3	-	AC-2	-
					SRC-3	
Ms. Maalika		07-02-1979	1	-	-	-
Himatsingka						
Mr. Jayant Kumar		04-10-1964	1	-	-	-
Mrs. Rupanjana De	108	04-07-1975	4	4	AC-4	AC-I
					SRC-2	
Mr. Avinash Kumar	45	15-01-1969	3	3	AC-2	-
Gupta					SRC-3	
Mrs. Sharmistha	3	26-04-1966	1	-	-	-
Banerjee						
Mr. Hemant Kumar	3	19-01-1954	4	3	AC-2	AC-2
Khaitan						SRC-2
Mr. Jnyan Prasad Deuri		31-12-1984	1	-	-	-

REGISTERED OFFICE & GUWAHATI PLANT

NARENGI CHANDRAPUR ROAD

BIRKUCHI, NARENGI, GUWAHATI: 781026

Phone : (0361) 2640262, 2640630

Fax : (0361) 2640368

E-mail: acplghy@ascarbon.com



PATANCHERU PLANT

PLOT NO. 2, I.D.A., PHASE - I,

PATANCHERU: 502319. TELENGANA Phone: (08455) 242089, 242091

Fax: (08455) 242237



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Whether Regular Chairperson appointed: Yes Whether Chairperson is related to Managing Director or CEO: No

\$PAN of any director would not be displayed on the website of Stock Exchange

& Category of directors means executive/non-executive/independent/Nominee. if a director fits into more than one category write all categories separating them with hyphen

* to be filled only for Independent Director. Tenure would mean total period from which Independent director is serving on Board of directors of the listed entity in continuity without any cooling off period.

Name of Committee	Whether	Name of Committee	Category	Date of	Date of
	Regular Chairperson	members	(Chairperson/Executiv	Appointment	Cessation
	appointed		Executive/Independent		
	аррописи		/Nominee) \$		
1. Audit Committee	Yes	MR. HEMANT KUMAR	Chairman-Non	12.01.2024	
		KHAITAN	Executive-Independent		
			Director		
		MR. RAKESH	Member-Non	12.01.2024	
		HIMATSINGKA	Executive Director		
		MRS. RUPANJANA DE	Member-Non	12.01.2024	
			Executive-Independent		
237			Director		
2. Nomination & Remuneration	Yes	MRS. RUPANJANA DE	Chairperson-Non	12.01.2024	
Committee			Executive-Independent		
		MD DAMEGIA	Director	12.01.000	
		MR. RAKESH	Member-Non	12.01.2024	
		HIMATSINGKA	Executive Director		
		MRS. ANITA	Member-Non	12.01.2024	
		HIMATSINGKA	Executive Director		
		MR. HEMANT KUMAR	Member-Non	12.01.2024	
		KHAITAN	Executive-Independent		
Risk Management			Director		
Committee (if Applicable)					
4. Stakeholders Relationship	Yes	MR. RAKESH	Chairman-Non	12.01.2024	-
Committee		HIMATSINGKA	Executive Director	12.01.2027	
		MRS. ANITA	Member-Non	12.01.2024	
		HIMATSINGKA	Executive Director		
		MR. AVINASH	Member-Non	12.01.2024	
		KUMAR GUPTA	Executive-Independent		
			Director		

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III. Meeting of Board	of Directors				
Date(s) of Meeting (if any) in the previous quarter	Date(s) of Meeting (if any) in the relevant quarter	Whether requirement of Quorum met*	Number of Directors present*	Number of independent directors present*	Maximum gap betweenany two consecutive (in number of days)
10.11.2023	-	Yes/No	9	3	-
-	12.01.2024	Yes/ No	5	2	62
	26.03.2024	Yes/No	4	2	73

^{*} to be filled in only for the current quarter meetings

IV. Meeting of Comm	ittees				
Date(s) of meeting of the committee in the relevant quarter	Whether requirement of Quorum met (details)*	Number of Directors present*	Number of independent directors present*	Date(s) of meeting of the committee in the previous quarter	Maximum gap betweenany two consecutive meetings in number of days*
-	Yes / No	4	3	10.11.2023	-
12.01.2024	Yes / No	3	2		62

^{*} This information has to be mandatorily be given for audit committee, for rest of the committees giving this information is optional

^{**}to be filled in only for the current quarter meetings

Subject	Compliance Status (Yes/No/NA) - refer note below
Whether prior approval of audit committee obtained	Yes
Whether shareholder approval obtained for material RPT	Yes
Whether details of RPT entered into pursuant to omnibus approval have	Yes
been reviewed by the Audit Committee	

Note:

^{2.}If status is "No" details of non-compliance may be given here.



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^{1.}In the column "Compliance Status", compliance or non-compliance may be indicated by Yes/No/N.A. For example, if the Board has been composed in accordance with the requirements of Listing Regulations, "Yes" may be indicated. Similarly, in case the Listed Entity has no related party transactions, the words "N.A." may be indicated.



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VI. Affirmations

- 1. The composition of Board of Directors is in terms of SEBI (Listing Obligations and Disclosure requirements) Regulations, 2015.
- The composition of the following committees is in terms of SEBI (Listing Obligations and Disclosure Requirements)
 Regulations, 2015
 - a. Audit Committee
 - b. Nomination & Remuneration Committee
 - c. Stakeholders Relationship Committee
 - d. Risk management committee (as applicable)- No
- The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.
- 4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.
- 5. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. Any comments/observations/advice of the board of directors may be mentioned here.

For Assam Carbon Products Ltd

Palinik Goenka

Parinita Goenka

(Company Secretary & Compliance Officer)



Note:

Information at Table I and II above need to be necessarily given in 1st quarter of each financial year. However, if there is no change of information in subsequent quarter(s) of that financial year, this information may not be given by Listed entity and instead a statement "same as previous quarter" may be given.

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Half year ending - 31.03.2024

I. Disclosure of Loans / guarantees / comfort letters / securities etc. (refer note below)

(A) Any loan or any other form of debt advanced by the listed entity directly or indirectly to:

Entity	Aggregate amount advanced during six months	Balance outstanding at the end of six months
Promoter or any other entity controlled by them	Nil	Nil
Promoter Group or any other entity controlled by them	Nil	Nil
Directors (including relatives or any other entity controlled by them)	Nil	Nil
KMPs or any other entity controlled by them	Nil	Nil

(B) Any guarantee/ comfort letter (by whatever name called) provided by the listed entity directly or indirectly, in connection with any loan(s) or any other form of debt availed by:

Entity	Type (guarantee, comfort letter etc.)	Aggregate amount of issuance during six months	Balance outstanding at the end of six months (taking into account any invocation)
Promoter or any Other entity controlled by them	None	Nil	Nil
Promoter Group or any other entity controlled by them	None	Nil	Nil
Directors (including relatives) or any other entity controlled by them	None	Nil	Nil
KMPs or any other entity controlled by them	None	Nil	Nil



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(C) Any security provided by the listed entity directly or indirectly, in connection with any loan(s) or any other form of debt availed by:

Entity	Type of security (cash, shares etc.)	Aggregate value of security provided during six months	
Promoter or any Other entity controlled by them	None	Nil	Nil
Promoter Group or any other entity controlled by them	None	Nil	Nil
Directors (including relatives) or anyother entity controlled by them	None	Nil	Nil
KMPs or any other entity controlled by them	None	Nil	Nil

II. Affirmations:

All loans (or other form of debt), guarantees, comfort letters (by whatever name called) or securities in connection with any loan(s) (or other form of debt) given directly or indirectly by the listed entity to promoter(s), promoter group, director(s) (including their relatives), key managerial personnel (including their relatives) or any entity controlled by them are in the economic interest of the company.

For Assam Carbon Products Ltd

Parinta Goenka

Parinita Goenka

(Company Secretary & Compliance Officer)

Note

- 1. These disclosures shall exclude any loan (or other form of debt), guarantee / comfort letter (by whatever name called) or security provided in connection with any loan or any other form of debt;
 - a) by a government company to/ for the Government or government company
 - b) by the listed entity to/for its subsidiary [and joint-venture company] whose accounts are consolidated with the listed entity.
 - c) by a banking company or an insurance company; and
- d) by the listed entity to its employees or directors as a part of the service conditions
- 2. If the Listed Entity would like to provide any other information, the same may be indicated as Para D in the above table.

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Year ended: As on 31.03.2024

I. Disclosure on website in terms of Listing Regulations		
Item	Compliance status (Yes/No/NA) refer note below	If Yes provide linkto website. If No / NA provide reasons
As per regulation 46(2) of the LODR:		
a) Details of business	Yes	https://www.assamcarbon.in/compamy-profile.php
b) Terms and conditions of appointment of independent directors	Yes	https://www.assamcarbon.in/A ppointment-Letters-of- Independent-Directors.php
c) Composition of various committees of board of directors	Yes	https://www.assamcarbon.in/d ata/Committee-Postion.pdf
d) Code of conduct of board of directors and senior management personnel	Yes	https://www.assamcarbon.in/board-policies.php
e) Details of establishment of vigil mechanism/ Whistle Blower policy	Yes	https://www.assamcarbon.in/board-policies.php
f) Criteria of making payments to non-executive directors	Yes	https://www.assamcarbon.in/board-policies.php
g) Policy on dealing with related party transactions	Yes	https://www.assamcarbon.in/board-policies.php
h) Policy for determining 'material' subsidiaries	Not Applicable	The Company does not have any Subsidiary
 Details of familiarization programmes imparted to independent directors 	Yes	https://www.assamearbon.in/board-policies.php
j) Email address for grievance redressal and other relevant details	Yes	https://www.assamcarbon.in/in vestor-contacts.php
k) Contact information of the designated officials of the listed entity who are responsible for assisting and handling investor grievances	Yes	https://www.assamcarbon.in/in vestor-contacts.php
1) Financial results	Yes	https://www.assamcarbon.in/Q uarter-Ending-Financial- Results.php
m) Shareholding pattern		https://www.assamcarbon.in/S hareholding-Patterns.php
 n) Details of agreements entered into with the media companies and/or their associates 	Not Applicable	The Company is engaged in Manufacturing business
 o) Schedule of analyst or institutional investor meet and presentations made by the listed entity to analysts or institutional investors simultaneously with submission to stock exchange 	Not Applicable	The Company is engaged in Manufacturing business



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p) New name and the old name of the listed entity	Not Applicable	The Company name has not
		been changed since 1966
q) Advertisements as per regulation 47 (1)	Yes	https://www.assamcarbon.in/C
		orporate-Announcements.php
r) Credit rating or revision in credit rating obtained by the entity	Not Applicable	Omitted by the SEBI (Listing
for all its outstanding instruments		Obligations and Disclosure
		Requirements) (Fourth
		Amendment) Regulations,
		2021, w.e.f. 13.8.2021. Prior
		to the omission, clause (a) read
		as follows:
		"credit rating and change in
		credit rating (if any);"
s) Separate audited financial statements of each subsidiary of the listed	Not Applicable	The Company does not have
entity in respect of a relevant financial year		any Subsidiary
As per other regulations of the LODR:		
a) Whether company has provided information under separate section on	Yes	https://www.assamcarbon.in/in
its website as per Regulation 46(2)		dex.php
b) Materiality Policy as per Regulation 30	Yes	https://www.assamcarbon.in/b
		oard-policies.php
c) Dividend Distribution policy as per Regulation 43A (as applicable)	Not Applicable	This is applicable only for top
		1000 listed company based on
		Market Capitalization
It is certified that these contents on the website of the listed entity are	correct.	



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Particulars	Regulation Number	Compliance status (Yes/No/NA) refer note below
Independent director(s) have been appointed in terms of specified criteria of 'independence' and / or 'eligibility'	16(1)(b) & 25(6)	Yes
Board composition	17(1), 17(1A) & 17(1B)	Yes
Meeting of board of directors	17(2)	Yes
Quorum of board meeting	17(2A)	Yes
Review of Compliance Reports	17(3)	Yes
Plans for orderly succession for Appointments	17(4)	Yes
Code of Conduct	17(5)	Yes
Fees/compensation	17(6)	Yes
Minimum Information	17(7)	Yes
Compliance Certificate	17(8)	Yes
Risk Assessment & Management	17(9)	Yes
Performance Evaluation of Independent Directors	17(10)	Yes
Recommendation of board	17(11)	Yes
Maximum number of directorship	17A	Yes
Composition of Audit Committee	18(1)	Yes
Meeting of Audit Committee	18(2)	Yes
Composition of Nomination & Remuneration Committee	19(1) & (2)	Yes
Quorum of Nomination and Remuneration Committeemeeting	19(2A)	Yes
Meeting of Nomination & Remuneration Committee	19(3A)	Yes
Composition of Stakeholder Relationship Committee	20(1), 20(2) and 20(2A)	Yes
Meeting of Stakeholder Relationship Committee	20 (3A)	Yes
Composition and role of Risk Management Committee	21(1),(2),(3),(4)	NA
Meeting of Risk Management Committee	21(3A)	NA
Vigil Mechanism	22	Yes
Policy for related party Transaction	23(1),(1A),(5),(6),(7) & (8)	Yes
Prior or Omnibus approval of Audit Committee for all related party transactions	23(2), (3)	Yes
Approval for material related partyTransactions	23(4)	Yes



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Particulars	Regulation Number	Compliance status (Yes/No/NA) refer note below
Disclosure of related party transactions on consolidated basis	23(9)	Yes
Composition of Board of Directors of unlisted material Subsidiary	24(1)	NA
Other Corporate Governance requirements with respect to subsidiary of listed entity	24(2),(3),(4),(5) & (6)	NA
Annual Secretarial Compliance Report	24(A)	Yes
Alternate Director to Independent Director	25(1)	NA
Maximum Tenure	25(2)	Yes
Meeting of independent directors	25(3) & (4)	Yes
Familiarization of independent directors	25(7)	Yes
Declaration from Independent Director	25(8) & (9)	Yes
Directors and Officers insurance	25(10)	NA
Memberships in Committees	26(1)	Yes
Affirmation with compliance to code of conduct from members of Board of Directors and Senior managementPersonnel	26(3)	Yes
Disclosure of Shareholding by Non-Executive Directors	26(4)	Yes
Policy with respect to Obligations of directors and senior management	26(2) & 26(5)	Yes

Note

- In the column "Compliance Status", compliance or non-compliance may be indicated by Yes/No/N.A. For example, if the Board has been composed in accordance with the requirements of Listing Regulations, "Yes" may be indicated. Similarly, in case the Listed Entity has no related party transactions, the words "N.A." may be indicated.
- If status is "No" details of non-compliance may be given here.
- If the Listed Entity would like to provide any other information the same may be indicated here.

III Affirmations:

The Listed Entity has approved the Material Subsidiary Policy and the Corporate Governance requirements with respect to the subsidiary of Listed Entity have been complied.

For Assam Carbon Products Ltd

Palinita Goenka

Parinita Goenka (Company Secretary & Compliance Office

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