## RAJAT KUMAR JALAN

**Company Secretary in Practice** 

5A, Murlidhar Sen Lane, Kolkata – 700 073 Tel-Phone. No. 91-33-22197611

Secretarial Compliance Report of
Assam Carbon Products Limited,
Birkuchi, Guwahati, Assam-781026
for the year ended 31st March, 2021

- I, Shri Rajat Kumar Jalan, Company Secretary in Practice, have examined:
- (a) all the documents and records made available to us and explanation provided by Assam Carbon Products Limited ("the listed entity"),
- (b) the filings/ submissions made by the listed entity to the stock exchanges,
- (c) website of the listed entity which is http://www.assamcarbon.in/
- (d) all other document/ filing, as may be relevant, which has been relied upon to make this certification, for the year ended 31<sup>st</sup> March, 2021 ("Review Period"), in respect of compliance with the provisions of:
  - (a) the Securities and Exchange Board of India Act, 1992 ("SEBI Act") and the Regulations, circulars, guidelines issued there under; and
  - (b) the Securities Contracts (Regulation) Act,1956 ("SCRA"), rules made thereunder and the Regulations, circulars, guidelines issued thereunder by the Securities and Exchange Board of India ("SEBI");

The specific Regulations, whose provisions and the circulars/ guidelines issued thereunder, have been examined, include:-

- (a) Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015;
- (b) Securities and Exchange Board of India (Issue of Capital and Disclosure Requirements) Regulations, 2018;
- (c) Securities and Exchange Board of India (Substantial Acquisition of Shares and Takeovers) Regulations, 2011;
- (d) Securities and Exchange Board of India (Buyback of Securities) Regulations, 2018:
- (e) Securities and Exchange Board of India (Share Based Employee Benefits) Regulations, 2014;
- (f) Securities and Exchange Board of India (Issue and Listing of Debt Securities) Regulations, 2008;
- (g) Securities and Exchange Board of India(Issue and Listing of Non-Convertible and Redeemable Preference Shares) Regulations, 2013;
- (h) Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015;
- (i) All other regulations as may be applicable and circulars/ guidelines issued thereunder;

And based on the above examination, I hereby report that, during the Review Period:

(a) The listed entity has complied with the provisions of the above Regulations and

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RAJAT KUMAR JALAN Company Secretary A.C.S. 14895 C.P. No. 5705

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circulars/ guidelines issued thereunder, except in respect of matters specified below:-

Sr. No.	Compliance Requirement (Regulations / Circulars/ Guidelines including specific clause)	Devia tions	Observations/ Remarks of the Practicing Company Secretary
	NIL.		

- (b) The listed entity has maintained proper records under the provisions of the above Regulations and circulars/ guidelines issued thereunder in so far as it appears from my examination of those records.
- (c) The following are the details of actions taken against the listed entity/ its promoters/ directors/ material subsidiaries either by SEBI or by Stock Exchanges (including under the Standard Operating Procedures issued by SEBI through various circulars) under the aforesaid Acts/ Regulations and circulars/ guidelines issued thereunder:

Sr. No	Action Taken by	Details of violation	Details of action taken e.g. fines, warning letter, debarment, etc.	Observations/re marks of the Practicing Company Secretary, (if any)
,		N	IL	

(d) The listed entity has taken the following actions to comply with the observations made in previous reports:

Sr. No.	Observations of the Practicing Company Secretary in the previous reports	Observations made in the secretarial compliance report for the year ended 31st March, 2020	Actions taken by the listed entity, if any	Comments of the Practicing Company Secretary on the actions taken by the listed entity
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Signature:

Name of Company Secretary in practice: Rajat Kumar Jalan

A.C.S: 14895; C.P. No: 5705

Place: Kolkata

Dated: 07/05/2021

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## CERTIFICATE OF NON-DISQUALIFICATION OF DIRECTORS

(As per clause C of Schedule V of the Securities Exchange Board of India (Listing Obligations and Disclosure Requirement) Regulations, 2015 read with Regulation 34(3) of the said Listing Regulations).

To The Members, Assam Carbon Products Limited, Birkuchi, Guwahati, Assam – 781026.

As required by item 10(i) of Part C of Schedule V of the Securities Exchange Board of India (Listing Obligations and Disclosure Requirement) Regulations, 2015, I hereby certify that none of the Directors on the Board of Assam Carbon Products Limited (CIN: L23101AS1963PLC001206) having its registered office at Birkuchi, Guwahati, Assam – 781026, have been debarred or disqualified from being appointed or continuing as Directors of Companies by the SEBI/ Ministry of Corporate Affairs or any such statutory authority.

Signature:

Name of Company Secretary in practice: Rajat Kumar Jalan

A.C.S: 14895; C.P. No: 5705

Place: Kolkata

Dated: 67/05/2021

UDIN NO .- A014895 C000 259326