



**MANUFACTURER OF ELECTRICAL & MECHANICAL
CARBON MATERIALS & COMPONENTS**

CORPORATE OFFICE : TEMPLE CHAMBERS, 5TH FLOOR, 6, OLD POST OFFICE STREET, KOLKATA : 700001
Phone : (033) 22487856. E-mail : acplkolkata@ascarbon.com
CIN : L23101AS1963PLC001206. Website: www.ascarbon.in

Proceedings of the 58th Annual General Meeting (AGM) of the Members of Assam Carbon Products Ltd held on Thursday, 30th day of September, 2021, at 04:00 P.M. through video-conferencing(VC)

At 04:00 PM - Mr. Rakesh Himatsingka, Chairman and Non-Executive Director of the Company / Board Chaired the Meeting and commenced with the Agenda items.

He said "Good evening ladies and gentlemen. It is 04:00 P.M. and the time to begin the proceedings for this meeting. I would like to let you know that the proceedings of this meeting are being recorded. During the meeting, the participants would be on mute."

Mr. Chairman further informed that, there were 32 participants and counting number of participants on the VC and as the requisite quorum were present, he declared the 58th Annual General Meeting of the Company as open.

Thereafter, in total 32 shareholders / Members participated in the AGM, the Attendee link apart from the panelists.

Mr. Chairman introduced himself and informed that he will be chairing the meeting today. He further informed that he was attending the 58th Annual General Meeting of the Company from London.

On behalf of the Board of Directors of Assam Carbon Products Limited, he extended a warm welcome to each one present at the 58th Annual General Meeting of the Company. He further hoped that each and one is safe, healthy and is maintaining social distancing as per the guidelines issued by the Government authorities. Mr. Chairman further said that Technology has provided extraordinary solutions to us and hence in these unprecedented times of COVID-19 pandemic, we are able to meet you through this new format of meetings. The Company has made all efforts feasible under the current circumstances to enable the members to participate at the meeting through the video conferencing facility and vote electronically.

Before he proceeded further, he requested his colleagues and other Key Managerial Personnel on the VC to introduce themselves.

Thereafter, the Board Members and Key Managerial Personnel present introduced themselves as follows:

REGISTERED OFFICE & GUWAHATI PLANT
NARENGI CHANDRAPUR ROAD
BIRKUCHI, NARENGI, GUWAHATI : 781026
Phone : (0361) 2640262, 2640630
Fax : (0361) 2640368
E-mail : acplghy@ascarbon.com



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PLOT NO. 2, I.D.A., PHASE - I,
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1. Good Morning everybody. I am Mrs. ANITA HIMATSINGKA, Non Executive Director of Assam Carbon Products Limited. I am attending this 58th Annual General Meeting of the Company from London.
2. Good Morning everybody. I am Ms. MAALIKA HIMATSINGKA, Non Executive Director of Assam Carbon Products Limited. I am attending this 58th Annual General Meeting of the Company from London.
3. Good Morning everybody. I am Mr. KALI KRISHNA BHATTACHARYA, Managing Director of Assam Carbon Products Limited. I am attending this 58th Annual General Meeting of the Company from Kolkata.
4. Good Morning everybody. I am Mr. SANJAY KUMAR LHILA, Independent Director of Assam Carbon Products Limited and Chairman of the Audit Committee, Nomination and Remuneration Committee and Stakeholder Relationship Committee. I am attending this 58th Annual General Meeting of the Company from Kolkata.
5. Good Morning everybody. I am Mrs. RUPANJANA DE, Independent Director of Assam Carbon Products Limited and Chairperson of the CSR Committee. I am attending this 58th Annual General Meeting of the Company from Kolkata.
6. Good Morning everybody. I am Mr. AVINASH KUMAR GUPTA, newly appointed Independent Director of Assam Carbon Products Limited. I am attending this 58th Annual General Meeting of the Company from Kolkata.
7. Good Morning everybody. I am Mr. SUSHEEL KUMAR SHARMA, Non Executive Director of Assam Carbon Products Limited. I am attending this 58th Annual General Meeting of the Company from Kolkata.
8. Good Morning everybody. I am Mr. PIJUSH BYSACK, CFO of Assam Carbon Products Limited. I am attending this 58th Annual General Meeting of the Company from Kolkata.
9. Good Morning everybody. I am Mr. Ashis Maitra, Partner of M/s. D Basu & Co., Statutory Auditors of the Company. I am attending this 58th Annual General Meeting of the Company from Kolkata.



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10. Good Morning everybody. I am Mr. Anant Kashliwal, Practicing Chartered Accountant, I have been appointed as the Scrutinizers for conducting the e-voting process for this AGM of the Company. I am attending this 58th Annual General Meeting of the Company from Guwahati.

Mr. Chairman also informed that Mr. Rajat Jalan, Practicing Company Secretary, Secretarial Auditors of the Company, has regretted his inability to join this meeting today due to his health related issues.

Mr. Chairman further informed that since, we are holding the meeting in new format, before moving forward, he would like our Chief Financial Officer to explain the flow of the whole meeting.

Thereafter, Chief Financial Officer took over and greeted everybody and informed everyone present the followings:

1. The Chief Financial Officer informed that "After few compliance portions, Mr. Chairman, will speak about the key achievements of your Company. Mr. Chairman will also brief on few strategic matters".
2. The Chief Financial Officer further informed that Mr. Chairman will also speak about the proposals which have been placed before the meeting for approval.
3. The Chief Financial Officer informed that all the Shareholders were requested to send their queries in advance, on the business, proposals in the AGM Notice and other matters in the Annual Report. As considering the new format of the VC meeting, the Company shall provide its response to only those queries which was already received.
4. The Chief Financial Officer informed further that most importantly, the lines will be opened only for those shareholders who have already registered themselves as speakers at the AGM. He further request to hear the suggestions, inputs and comments of the shareholders. He also further informed that if there are any queries on business, even on which response had not been provided at the AGM, the Company shall address the same in due course.

The Chief Financial Officer thereafter announced to move onto the business of the meeting. He informed that the Annual Report and the Notice of the AGM containing the Resolutions to be voted on by the shareholders, has already been sent to the Shareholders having email id and who has requested for the same and also available at

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the website of the Company <https://www.assamcarbon.in/> under About Us → Investors Relations → under Annual Reports & Annual General Meetings.

The Chief Financial Officer thereafter informed that the Company had provided members/Shareholders the opportunity to cast their vote on the resolutions contained in the AGM Notice, by means of remote e-voting. The remote e-voting process commenced on 27th September, 2021 at 9.00 am (IST) and closed on 29th September, 2021 at 5.00 pm (IST).

The Chief Financial Officer further informed that only those Members/ shareholders, who has been present at the AGM through VC/OAVM facility and have not casted their votes on the Resolutions through remote e-Voting and are otherwise not barred from doing so, were eligible to exercise their right to vote on such resolution(s) upon announcement by the Chairman.

The Chief Financial Officer thereafter informed that Members who have voted through Remote e-Voting were eligible to attend the AGM. However, they were not eligible to vote at the AGM.

The remote e-voting module at the AGM shall be disabled by NSDL for voting 15 minutes after the conclusion of the Meeting.

The Chief Financial Officer thereafter informed that the Board of Directors had appointed Mr. Anant Kashliwal, Practicing Chartered Accountant, Guwahati, (Membership No.: 302972, Firm Regd. No.: 328654E), as the Scrutinizer for the purpose of scrutinizing the voting process, for the resolutions included in the Notice of the 58th AGM of the Company.

The Chief Financial Officer thereafter informed that the scrutinizer shall scrutinize the voting results, finalize report and submit the report within 48 hours. The results of the voting shall be announced by posting it on the Company's website, at the notice board of the Company at its Registered Office, Corporate Office and sending it to the Stock Exchange and also at the website of NSDL.

The Chief Financial Officer thereafter informed that the statutory registers and all the other documents referred to in the notice required to be kept open at the meeting were placed for inspection in electronic mode by any member. Members/ Shareholders desirous may sent email request on email id provided in the notice of AGM and the same are also available at the Company's website <https://www.assamcarbon.in/> under About Us → Investors Relations → under Annual Reports & Annual General Meetings → AGM 2021 related.

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The Chief Financial Officer thereafter informed that the notice of the AGM has already been provided as part of the annual report, both the Statutory and Secretarial Auditor's report on the annual accounts of the content does not contain any qualifications observations of comments. The notice of the AGM and the auditor's report therefore being considered read at the meeting.

Thereafter, Chief Financial Officer requested Mr. Chairman, to kindly takeover and to continue with the proceedings of the AGM.

Thereafter, Mr. Chairman took over and extended a warm welcome to all the shareholders attending the meeting once again, at the AGM which is being conducted by means of the revolutionary new technology, which has been there for some time, but with the need of the hour it has revolutionized itself and has now virtually become a household phenomenon.

Mr. Chairman further informed that the Annual Report 2021 which is already with the Shareholders, and it explains, how their Company is accelerating its presence in the segment it operates and how their Company is coming together around social causes to make a real difference in the society and hoped that the shareholders have reviewed the Annual Report which explains these aspects in reasonable detail.

He further informed that the Company continues to maintain its commitment to meet the highest levels of quality, superior after sales service, product innovation and development and technology Upgradation.

Thereafter, Mr. Chairman gave the financial overview as follows:

FINANCIAL RESULTS

(INR'000 except EPS Figure)

Particulars	2016-17	2017-18	2018-19	2019-20	2020-21
Total Revenue	3,92,684	4,52,932	5,24,784	4,95,285	4,25,374
Revenue from Operation	3,90,602	4,39,299	5,12,700	4,84,429	4,14,092

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Total Comprehensive Income / (Loss) for the year	27,338	56,553	49,192	80,954	38,669
Earnings Per Share (Basic & Diluted)	9.82	20.97	18.33	28.48	14.88

Thereafter, Mr. Chairman gave his deliberations on the followings as follows:

“OPERATIONS AND STATE OF COMPANY’S AFFAIRS

During the year under review, revenue from operations of the Company decreased to Rs. 4140.92 Lacs as compared to Rs. 4844.29 Lacs in the previous year. The year 2020-21 was a highly volatile and challenging year. Covid-19 changed almost every aspect of human lives in ways never imagined. The economic toll from the pandemic was unprecedented. Operational challenges mounted due to restricted movement and disrupted supply lines. As the Covid-19 cases continued to rise exponentially, the economy declined sharply. Our focus was on our people’s health & safety, ensuring uninterrupted supplies of Covid-19 relevant portfolio, meeting the demand of consumers arising out of changed behaviour and needs, caring for the communities in which we operate, preserving cash and protecting our business model.

However, in spite of this decrease in the Turnover, the Company was able to close the year with a profit of Rs. 542.19 Lacs (before provision of tax) as against a previous year’s profit of INR 1079.68 Lacs. This decrease in the profits was mainly due to lower turnover due to Covid-19 and much higher expenses mainly due to Covid related issues in keeping factories totally Covid protocol complaint and paying full wages salaries etc.

During the year the Indian Railways operated to only around 40%~50% of its capacity and Railways Orders were down by 88% as compared to the previous year. Similar was the effect on Companies all other products resulting in this drop in production and sales by 31% and 14.5% respectively.

During the year, your Company incurred a forex gain of Rs. 0.91 Lacs only as compared to a forex gain of Rs. 0.61 Lacs in the previous year, basically as a result of better management of the forex transactions, in spite of relative instability in the forex market in this financial year.



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During the year, your Company achieved an export sales of Rs. 63.10 Lacs as against Rs. 73.88 Lacs in the previous year. However, the management has taken strong initiative and is confident that it will pick-up in the coming years.

During the year, your Company has further worked actively towards rationalizing its business and product portfolio, whilst adding new product lines, to better utilise the available talent and resources and stay abreast of the market dynamics in new products.

Exercise commenced three years back for cost cutting, savings in power and fuel as well as improving efficiency and productivity continued relentlessly and is helping the Company reap rich dividends.

Balancing of Plant and Machineries, refurbishing old equipment and addition of new equipments and machineries with a view to optimizing production through modernization, was undertaken on top priority as was production planning and optimization of raw materials procurement and stocks, which continued this year too.

FUTURE OUTLOOK

The year 2020-21 has been challenging for each one of us. The Covid-19 pandemic has had a significant impact on lives, livelihoods, and the business. Operational challenges mounted due to restricted movement and disrupted supply lines during the first few months of the pandemic. As the second wave of the pandemic unfolds with predictions of a third wave in the offing, our focus continues to be on our people's health & safety, ensuring uninterrupted supplies of Covid relevant portfolio, meeting the demand arising out of evolving consumer needs, caring for the communities in which we operate, and finally, protecting our business model.

The Indian government is undertaking several initiatives to upgrade its aging railway infrastructure and enhance its quality of service. The Railway Ministry has announced plans to invest Rs.5,000,000 crore (US\$700 billion) to upgrade the railways by 2030. Upgrades include 100% electrification of railways, upgrading existing lines with more facilities and higher speeds, expansion of new lines, upgrading railway stations, introducing and eventually developing a large high-speed train network interconnecting major cities in different parts of India and development of various dedicated freight corridors to cut down cargo costs within the country.

However, this has come about at a very high cost for the Company as the Indian Railways have tremendously accelerated the phasing out of the DC Locomotives (Brush users) by AC Locomotives (Brushless Motors). This shall make a dent of over 40%~50% of the Companies Business.

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However, anticipating such a move, New Business Opportunities with significant potential for growth, have been identified and new customers inducted, which will contribute significantly to the top and bottom line of the Company going forward.

Further, in view of the substantial addition to the ongoing business, Company's expansion in Mechanical Carbons, especially for Radial Bearings & Vanes was moving rapidly and for which several new high precision machines have and are being acquired. Some machines have already been bought, both domestically as well as imported and this will be an ongoing process, to keep up with the rapidly growing demand.

In the financial year 2021-22 — the GDP is expected to grow back to Rs 146 trillion after registering a growth of 8.3%. This would mean that, in terms of overall economic production, India would have lost two full years of growth. For instance, if there was no Covid disruption and India grew by even 6% in both these years, the total GDP would have reached the level of Rs 164 trillion — that is, Rs 18 trillion more than where India is likely to end up now.

OVERSEAS SUBSIDIARIES

In order to expand the operations of the Company and to explore the prospects of its products in the foreign markets, the Company had incorporated a Wholly Owned Subsidiary Company in United Kingdom on 13.05.2019 in the name and style of Assam Carbon Products UK Limited (ACUK). In view of the pandemic (Covid-19), the Company was unable to remit the initial subscription amount towards equity shares of ACUK. Also, ACUK was unable to commence any activity and no transaction was entered into since incorporation. ACUK, therefore, elected to treat itself as a dormant company under the UK Company Law vide resolution of the Board dated 25.06.20. No investment (financial commitment) was entered into by the Company.

Due to the continuity of the pandemic and uncertainty in future travels, the management decided to dissolve ACUK and necessary formalities for striking off the name in the Companies House records were made during the year. In view of the present facts, the Company was not required to prepare consolidated financial statements for the year ended 31 March 2021.

DIVIDEND

The Company is presently since the last over 15 months been passing through a very turbulent phase due to the ongoing Pandemic. In fact, even prior to the pandemic, Company's main customer, viz., the Indian Railways took a decision to

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drastically cut down their offtake and the pandemic further exaggerated the situation. The Indian Railways in the last 15 months have cut their off take by nearly 60% of the company's product, resulting in a huge shortfall in the turnover and profitability. As against a forecast turnover for year ending Mar. 21 of around Rs. 58 Crores, the company with max efforts was able to achieve a turnover of Rs. 41 crores, and correspondingly a massive drop in profits.

The Company has now no other alternative but to rapidly change its product portfolio requiring significant Capital Expenditure. There has also been massive loss of productive manhours at both the factories due to the pandemic induced lockdowns as well as illness of a number of persons, and continuing till date, resulting in massive loss of production. In spite of the same, the company has paid its workmen their full salaries and has spent additional Lakhs of Rupees in Covid precautions protocol, and continues to do so.

In view of the above, the Board of Directors decided not to declare any Dividend payment for the Financial year 2020-21 in order to conserve Cash.

CSR

As detailed in the Annual Report, your Company continues to actively contribute to the society and communities, through its Corporate Social Responsibility programs that include access to healthcare, education, & coping with the COVID 19 Pandemic, etc.

And now let me move to what all of us are struggling with – the pandemic and how your Company is coping with it. Today we are confronted with an unprecedented crisis, the world has never experienced before. Coronavirus pandemic has affected all countries, areas and territories. With millions of cases globally, there is no stop to the spread. It has severely impacted the healthcare system, economies and our day-to-day lives.

Your Company approached this problem with four clear objectives -

1. Safety and health of its employees;
2. Steps to support the effort of the government and NGOs ;
3. Enhance digital capability across the company.



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While it is very difficult to predict the full impact of COVID-19 pandemic, it is clear that the market will not grow like it has in previous years. Your Company is taking necessary steps to remain agile and competitive to minimize impact on the business in these unprecedented times.

In conclusion, I would say that the current business environment is unpredictable due to many adverse external factors which makes the year 2021 full of challenges. The Management team of your Company is making all efforts to understand these risks and put up a robust mitigation plan to bring stability in the business operations. Your Board will continue to review the progress and provide strategic support and guidance to the team. In short to medium term, there may be challenges which may severely impact the business, but the management is confident of longer-term potential of the Market and the potential of the Company's brand.

We will now briefly talk about the resolutions proposed to be passed at this meeting.

We have 6 (Six) resolutions for approval in this Annual General Meeting.

He said that pursuant to the provisions of Secretarial Standard - 2 on General Meetings, he would like the Chief Financial Officer to state the objectives and implications of the resolutions proposed:

Chief Financial Officer thereafter took over and stated the objectives and implications of the resolutions proposed, as follows:

Resolution No.	Objective	Implication
1.	The first item on the Notice relates to the Ordinary Resolution for the consideration and adoption of the Audited Financial Statements of the Company for the Financial Year ended 31st March, 2021, together with the Reports of the Board of Directors & Auditors thereon.	Upon approval, the Audited Financial Statements for financial year 2020-2021, will be adopted.



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Resolution No.	Objective	Implication
2.	The second item on the Notice relates to Ordinary Resolution for the re-appointment of Ms. Maalika Himatsingka, (DIN: 07811394), who retires by rotation and being eligible offers herself for re-appointment.	Upon approval Ms. Maalika Himatsingka, (DIN: 07811394), will be re-appointment as the Director of the Company, liable to retire by rotation.
3.	The third item on the Notice relates to Ordinary Resolution for the re-appointment of Mr. Susheel Kumar Sharma, (DIN: 01636111), who retires by rotation and being eligible offers himself for re-appointment.	Upon approval Mr. Susheel Kumar Sharma, (DIN: 01636111), will be re-appointment as the Director of the Company, liable to retire by rotation.
4.	The fourth item on the Notice relates to Ordinary Resolution for the Ratification of Remuneration of the Cost Auditors M/s. BSS & Associates, Cost Accountants (Firm Regd. No.: 001066) for the financial year ending on 31st March, 2022.	Upon approval, the remuneration of the Cost Auditors will be ratified for the financial year ending on 31st March, 2022.
5.	The fifth item on the Notice relates to Special Resolution for the approval of the Payment of Commission, upto 1% of the net profits of the Company, to Mr. Rakesh Himatsingka, (DIN: 00632156) Non-Executive Chairman of the Company, for the financial year 2020-2021 and onwards.	Upon approval, Commission upto 1% of the net profits of the Company will be paid, to Mr. Rakesh Himatsingka, (DIN: 00632156) Non-Executive Chairman of the Company, from the financial year 2020-2021 and onwards.

He further informed that since, this meeting is being held through VC facility and resolutions are put to vote only through e-voting, the practice of proposing and seconding of resolutions are not being followed.

Now, he requested Mr. Chairman Sir, to kindly takeover and continue with the proceedings of the AGM.

Mr. Chairman thereafter proceeded with the agenda of the meeting.

REGISTERED OFFICE & GUWAHATI PLANT
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PATANCHERU PLANT
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**MANUFACTURER OF ELECTRICAL & MECHANICAL
CARBON MATERIALS & COMPONENTS**

CORPORATE OFFICE : TEMPLE CHAMBERS, 5TH FLOOR, 6, OLD POST OFFICE STREET, KOLKATA : 700001
Phone : (033) 22487856. E-mail : acplkolkata@ascarbon.com
CIN : L23101AS1963PLC001206. Website: www.ascarbon.in

He stated that he will first move all the resolutions, which are as follows:

The 1st agenda item is: Adoption of Financial Statements.

"RESOLVED THAT the Audited Balance Sheet of the Company as at 31st March, 2021, the Profit and Loss Statement and the Cash Flow Statement for the year ended 31st March, 2021, along with the notes and schedules forming part of financial statements together with the Reports of the Board of Directors and Auditors thereon be and are hereby considered and adopted."

Mr. Chairman being interested in item no. 2 and 5, requested Mr. K K Bhattacharya, Managing Director of the Company to take the Chair and conduct the proceedings for both the items.

Mr. Bhattacharya took the Chair and conducted the proceedings for item No. 2 & 5.

Mr. K.K. Bhattacharya read as follows:

The 2nd agenda item is: To re-appoint Ms. Maalika Himatsingka, (DIN: 07811394), who retires by rotation and being eligible offers herself for reappointment.

"RESOLVED THAT pursuant to the provisions of Section 152 of the Companies Act, 2013, Ms. Maalika Himatsingka, (DIN: 07811394), who retires by rotation at this Annual General Meeting and being eligible, offers herself for re-appointment, be and is hereby re-appointed as a Director of the Company whose period of office will be liable to retire by rotation."

Thereafter, Mr. K K Bhattacharya requested Mr. Chairman to kindly takeover the Chair and conduct the proceedings of the rest of the items.

Mr. Chairman took the Chair and conducted the proceedings of the rest of the items as mentioned in the notice of 58th AGM.

Mr. Chairman thereafter proceeded with item no. 3 as follows:

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The 3th agenda item is: To re-appoint Mr. Susheel Kumar Sharma, (DIN: 01636111), who retires by rotation and being eligible offers himself for reappointment.

“RESOLVED THAT pursuant to the provisions of Section 152 of the Companies Act, 2013, Mr. Susheel Kumar Sharma, (DIN: 01636111), who retires by rotation at this Annual General Meeting and being eligible, offers himself for re-appointment, be and is hereby re-appointed as a Director of the Company whose period of office will be liable to retire by rotation.”

Then, Respected Chairman Sir thereafter moved item no. 4: Ratification of remuneration payable to the Cost Auditors of the Company M/s. BSS & Associates (Firm Regd. No.: 001066).

“RESOLVED THAT pursuant to the provisions of Section 148 read with Section 141 of the Companies Act, 2013 and the Companies (Audit and Auditors) Rules, 2014 [including any statutory modification(s) or re-enactment thereof for the time being in force], the remuneration payable to M/s. BSS & Associates, Cost Accountants (Firm Regd. No.: 001066), appointed by the Board of Directors, on the recommendation of the Audit Committee, as the Cost Auditors of the Company, to conduct the audit of the cost accounting records maintained by the Company for the Products(s) / Services(s) for the financial year ending on 31st March, 2022, at a remuneration of Rs. 20,000/- (Rupees Twenty Thousand only), plus applicable taxes and incidental expenses, if any, be and is hereby ratified and confirmed”.

Mr. Chairman being interested in item no. 5 may request Mr. K K Bhattacharya, Managing Director of the Company to take the Chair and conduct the proceedings for item No. 5.

Mr. Bhattacharya took the Chair and conducted the proceedings for item No. 5.

Then, Mr. Bhattacharya proceeded with item no. 5 as follows: Approval for the Payment of Commission, upto 1% of the net profits of the Company, to Mr. Rakesh Himatsingka, (DIN: 00632156), Non-Executive Chairman of the Company, from the financial year 2020-2021 and onwards.

“RESOLVED THAT pursuant to Sections 197, 198, Schedule V and other applicable provisions, if any, of the Companies Act, 2013 and the rules framed thereunder and SEBI (Listing Obligations and Disclosure

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Requirements) Regulations, 2015, including any statutory modification(s) or re-enactment(s) thereof for the time being in force, the consent of the Shareholders be and is hereby accorded for payment of commission upto 1% of the net profits of the Company, computed in the manner laid down in Section 198 of the Companies Act, 2013, from the financial year 2020-2021 and onwards until otherwise repudiated by the Board of Directors, to Mr. Rakesh Himatsingka, (DIN: 00632156) Non-Executive Chairman of the Board, in addition to the sitting fees for attending the meeting of the Board of Directors/Committees thereof and any other expenses incurred for official/business purposes only."

Thereafter, Mr. K K Bhattacharya requested Mr. Chairman to kindly re-take the Chair and conduct the proceedings of the rest of the meeting. Mr. Chairman thereafter took the Chair and continued with the proceedings of the rest of the meeting.

Mr. Chairman then informed that as part of AGM Notice, the shareholders who have queries or seeking clarifications on these proposals or on the Annual Report was requested to send their queries on e-mail on or before at least 10 days in advance prior to this AGM. However, the Company has not received any query/question from the end of any member.

Hence, it is assumed that there are no questions to be asked by the Members at the AGM.

Mr. Chairman then informed that this brings us to the end of this meeting and before he announced conclusion of this meeting, Chief Executive Officer further informed few more important points –

Members who have still not voted on resolutions were requested to cast their vote on NSDL e-voting system. The detailed process of voting is mentioned in the AGM notice and further reminded that voting will close after 15 minutes from the time of closure of this meeting.

Mr. Chairman then expressed his sincere thanks to all the shareholders, to all the Partners and to all the people of India for their continued trust in them. On behalf of the Company, Mr. Chairman gratefully acknowledged the support received from Government agencies at the Centre and in the States of India. He also thanked all the employees across the Company for their strong commitment to the values of ACPL and their relentless perseverance in the pursuit of excellence to deliver the best for all the customers and consumers.



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Mr. Chairman thereafter thanked to all present at this meeting for their cooperation for conducting this meeting in order.

At 04:40 P.M. - Mr. Rakesh Himatsingka, Chairman of the Company, informed that there being no other business, declared the meeting as closed.

He requested all to stay safe and take good care of health.

Mrs. Rupanjana De, one of the Independent Directors extended vote of thanks to Mr. Chairman.



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ANANT KASHLIWAL & CO
Chartered Accountants

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Classic Plaza, Flat No 2B, 2nd Floor
B.K. Kakoti Road, Ulubari
Guwahati-781007, Assam
Mob: 9864133413
E-mail: kashliwalanant@yahoo.in

To,
The Chairman,
Assam Carbon Products Limited.
Birkuchi, Guwahati
Assam-781026.

Dear Sir,

We thank you for appointing us as the scrutinizer for remote E-voting process and E-voting by your members during the 58th Annual General Meeting of your Company held on Thursday, 30th of September 2021 through Video Conferencing ("VC")/ Other Audio Visual Means ("OAVM")

We are pleased to submit the Scrutinizers Report which is comprehensive & self explanatory in all the respects.

Thanking You.

For, Anant Kashliwal & Company
Chartered Accountants
FRN:328654E

Anant Kashliwal
Anant Kashliwal
Proprietor
M.No:302972



Date: 30/09/2021
Place: Guwahati.





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E-mail: kashliwalanant@yahoo.in

SCRUTINIZERS REPORT

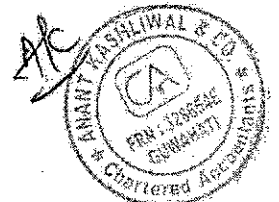
(Pursuant to section 108 of the Companies Act, 2013 and Rules 20(4) (xii) of the Companies (Management and Administration) Rules, 2014.

To,
The Chairman,
Assam Carbon Products Limited.
Birkuchi, Guwahati
Assam-781026.

Name of the Company	Assam Carbon Products Limited.
Meeting	58 th Annual General Meeting.
Day, Date & Time	Thursday, 30 th September 2021 at 4:00 PM.
Deemed Venue	Registered Office Situated at, Birkuchi, Guwahati-781026, Assam.
Mode	Video Conferencing ("VC")/ Other Audio-Visual Means ("OAVM").

Report on the remote e-voting as well as the e-voting by members conducted at the 58th Annual General Meeting (AGM) of Assam Carbon Products Limited. ("Company") held through Video Conferencing ("VC")/ Other Audio- Visual Means ("OAVM")

- 1.) As per the provisions of the Section 108 Companies Act 2013 ("Act") read with Rule 20 of the Companies (Management & Administration) Rules, 2014 & Regulation 44 of the Securities Exchange Board of India (Listing Obligations & Disclosure Requirements) regulations 2015, the company has provided the facility for voting through electronic means ("remote e-voting as well as e-voting at the Annual General Meeting) on all the resolutions contained in the notice of the AGM.
- 2.) I, Anant Kashliwal, Proprietor of M/s Anant Kashliwal & Co, Practicing Chartered Accountant, office at Classic Plaza, Flat No 2B, Ulubari, Guwahati-781007, Assam was appointed as the Scrutinizer by the Board Director of Assam Carbon Products Limited (the company) for the purpose of scrutinizing the process of voting through remote e-voting as well as the e-voting by Members during the Annual General Meeting, scheduled on Thursday, 30th September





ANANT KASHLIWAL & COMPANY
Chartered Accountants

OFFICE

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Mob:9864133413
Email:Kashliwalanant@Yahoo.in

Annexure A- Consolidated Results

Resolution 1: Ordinary Resolution

Ordinary Resolution for the consideration and adoption of the Audited Financial Statements of the Company for the Financial Year ended 31st March, 2021 together with the Reports of the Board of Directors & Auditors thereon.

Particulars	Remote E-Voting		Voting at the AGM		Total		Percentage(%)
	Number	Votes	Number	Votes	Number	Votes	
Assent	23	2006650	0	0	23	2006650	99.8756
Dissent	2	2500	0	0	2	2500	0.1244
Total	25	2009150	0	0	25	2009150	100.00

Based on the aforesaid result we report that the Resolution No 1, as mentioned above has been passed with the requisite majority.

Resolution 2: Ordinary Resolution

Appointment of Ms. Maalika Himatsingka as a Director, liable to retire by rotation.

Re-

Particulars	Remote E-Voting		Voting at the AGM		Total		Percentage(%)
	Number	Votes	Number	Votes	Number	Votes	
Assent	21	1857500	0	0	21	1857500	96.7876
Dissent	3	61650	0	0	3	61650	3.2124
Total	24	1919150	0	0	24	1919150	100.00

Based on the aforesaid result we report that the Resolution No 2, as mentioned above has been passed with the requisite majority.

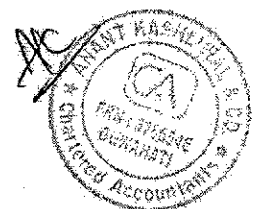
Resolution 3: Ordinary Resolution

Appointment of Mr. Susheel Kumar Sharma as a Director, liable to retire by rotation.

Re-

Particulars	Remote E-Voting		Voting at the AGM		Total		Percentage(%)
	Number	Votes	Number	Votes	Number	Votes	
Assent	21	1945380	0	0	21	1945380	96.9283
Dissent	3	61650	0	0	3	61650	3.0717
Total	24	2007030	0	0	24	2007030	100.00

Based on the aforesaid result we report that the Resolution No 3, as mentioned above has been passed with the requisite majority.





ANANT KASHLIWAL & COMPANY
Chartered Accountants

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Guwahati -7810007, Assam
Mob:9864133413
Email: Kashliwalanant@yahoo.in

Resolution 4: Ordinary Resolution

Ratification of Remuneration payable to the Cost Auditors of the Company, M/s. BSS & Associates (Firm Regd. No.: 001066).

Particulars	Remote E-Voting		Voting at the AGM		Total		Percentage(%)
	Number	Votes	Number	Votes	Number	Votes	
Assent	23	2006650	0	0	23	2006650	99.8756
Dissent	2	2500	0	0	2	2500	0.1244
Total	25	2009150	0	0	25	2009150	100.00

Based on the aforesaid result we report that the Resolution No 4, as mentioned above has been passed with the requisite majority.

Resolution 5: Special Resolution

To Approve the Payment of Commission, upto 1% of the net profits of the Company, to Mr. Rakesh Himatsingka, (DIN: 00632156) Non-Executive Chairman of the Company from the financial year 2020-2021 and onwards.

Particulars	Remote E-Voting		Voting at the AGM		Total		Percentage(%)
	Number	Votes	Number	Votes	Number	Votes	
Assent	21	1151048	0	0	21	1151048	94.9163
Dissent	3	61650	0	0	3	61650	5.0837
Total	24	1212698	0	0	24	1212698	100.00

Based on the aforesaid result we report that the Resolution No 5, as mentioned above has been passed with the requisite majority.

All relevant records of electronic voting will remain in the safe custody until the Chairman considers, approves and signs the minutes of the 58th Annual General Meeting and the same shall be handed over thereafter to the Chairman/ Company Secretary for safe keeping.

Place: Guwahati
Dated: 30.09.2021

For, Anant Kashliwal & Company
Chartered Accountants
FRN: 328654E

Anant Kashliwal
Proprietor
M.No:302972



ASSAM CARBON PRODUCTS LIMITED

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Website: www.ascarbon.in ; Tel: (0361)2640262/630; Fax: (0361)2640368; Email: acplghy@ascarbon.com

Date of AGM Thursday, 30th September, 2021 at 04: 00 A.M.

Total number of shareholders as on record date		1862						
Number of shareholders present in the meeting either in person or through proxy:	Promoter and Promoter Group	0						
	Public	0						
Number of shareholders attended the meeting through video conferencing:	Promoter and Promoter Group	4						
	Public	28						
Resolution Required : (Ordinary)								
1 - Ordinary Resolution for the consideration and adoption of the Audited Financial Statements of the Company for the Financial Year ended 31st March, 2021, together with the Reports of the Board of Directors & Auditors thereon.								
Whether promoter/ promoter group are interested in the agenda/resolution?								
No								
Category	Mode of Voting	No. of shares held [1]	No. of votes polled [2]	% of Votes Polled on outstanding shares [3]=[2]/[1]*100	No. of Votes -in favour [4]	No. of Votes -Against [5]	% of Votes in favour on votes polled [6]=[4]/[2]*100	% of Votes against on votes polled [7]=[5]/[2]*100
Promoter and Promoter Group	E-Voting		1943300	100.0000	1943300	0	100.0000	0.0000
	Poll		0	0.0000	0	0	0.0000	0.0000
	Postal Ballot		1943300	0.0000	0	0	0.0000	0.0000
	Total		1943300	100.0000	1943300	0	100.0000	0.0000
Public Institutions	E-Voting		0	0.0000	0	0	0.0000	0.0000
	Poll		0	0.0000	0	0	0.0000	0.0000
	Postal Ballot		100100	0.0000	0	0	0.0000	0.0000
	Total		0	0.0000	0	0	0.0000	0.0000
Public Non Institutions	E-Voting		65850	9.2460	63350	2500	96.2035	3.7965
	Poll		0	0.0000	0	0	0.0000	0.0000
	Postal Ballot		712200	0.0000	0	0	0.0000	0.0000
	Total		65850	9.2460	63350	2500	96.2035	3.7965
Total			2009150	72.9115	2006650	2500	99.8756	0.1244



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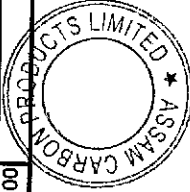
Date of AGM **Thursday, 30th September, 2021 at 04:00 P.M.**

Total number of shareholders as on record date	1855						
Number of shareholders present in the meeting either in person or through proxy:	0	Promoter and Promoter Group	0				
	0	Public	0				
Number of shareholders attended the meeting through video conferencing:	32	Promoter and Promoter Group	4				
	28	Public	28				

Resolution Required : (Ordinary)
2 - Ordinary Resolution for the Re-Appointment of Ms. Maalika Himatsingka as a Director (DIN: 07811394), who retires by rotation and being eligible, offers herself for reappointment.

Whether promoter/ promoter group are interested in the agenda/resolution? **Yes**

Category	Mode of Voting	No. of shares held [1]	No. of votes polled [2]	% of Votes Polled on outstanding shares [3]=[2]/[1]*100	No. of Votes – in favour [4]	No. of Votes –Against [5]	% of Votes in favour on votes polled [6]=[4]/[2]*100	% of Votes against on votes polled [7]=[5]/[2]*100
Promoter and Promoter Group	E-Voting		1853300	95.3687	1853300	0	100.0000	0.0000
	Poll		0	0.0000	0	0	0.0000	0.0000
	Postal Ballot	1943300	0	0.0000	0	0	0.0000	0.0000
	Total		1853300	95.3687	1853300	0	100.0000	0.0000
Public Institutions	E-Voting		0	0.0000	0	0	100.0000	0.0000
	Poll		0	0.0000	0	0	0.0000	0.0000
	Postal Ballot	100100	0	0.0000	0	0	0.0000	0.0000
	Total		0	0.0000	0	0	100.0000	0.0000
Public Non Institutions	E-Voting		65850	9.2460	4200	61650	6.3781	93.6219
	Poll		0	0.0000	0	0	0.0000	0.0000
	Postal Ballot	712200	0	0.0000	0	0	0.0000	0.0000
	Total		65850	9.2460	4200	61650	6.3781	93.6219
Total		2755600	1919150	69.6454	1857500	61650	96.79	3.21



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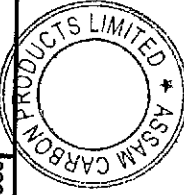
Date of AGM **Thursday, 30th September, 2021 at 04:00 P.M.**

Total number of shareholders as on record date	1855						
Number of shareholders present in the meeting either in person or through proxy:	0	Promoter and Promoter Group	0				
Number of shareholders attended the meeting through video conferencing:	32	Promoter and Promoter Group	4				
		Public	28				

Resolution Required : (Ordinary)
3 - Ordinary Resolution for the re-appointment of Mr. Susheel Kumar Sharma, (DIN: 01636111), who retires by rotation and being eligible, offers himself for reappointment.

Whether promoter/ promoter group are interested in the agenda/resolution? No

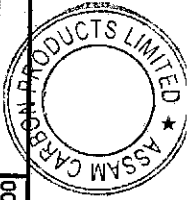
Category	Mode of Voting	No. of shares held [1]	No. of votes polled [2]	% of Votes Polled on outstanding shares [3]=([2]/[1])*100	No. of Votes –Against [5]	% of Votes in favour on votes polled [6]=([4]/[2])*100	% of Votes against on votes polled [7]=([5]/[2])*100
Promoter and Promoter Group	E-Voting Poll		1943300	100.0000	0	100.0000	0.0000
	Postal Ballot	1943300	0	0.0000	0	0.0000	0.0000
	Total		1943300	100.0000	0	100.0000	0.0000
Public Institutions	E-Voting Poll		0	0.0000	0	0.0000	0.0000
	Postal Ballot	100100	0	0.0000	0	0.0000	0.0000
	Total		0	0.0000	0	0.0000	0.0000
Public Non Institutions	E-Voting Poll		63730	8.9483	61650	3.2638	96.7362
	Postal Ballot	712200	0	0.0000	0	0.0000	0.0000
	Total		63730	8.9483	61650	3.2638	96.7362
Total		2755600	2007030	72.8346	61650	96.93	3.07



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Date of AGM		Thursday, 30th September, 2021 at 04: 00 P.M.						
Total number of shareholders as on record date		1862						
Number of shareholders present in the meeting either in person or through proxy:	Promoter and Promoter Group	0						
	Public	0						
Number of shareholders attended the meeting through video conferencing:	Promoter and Promoter Group	4						
	Public	28						
Resolution Required : (Ordinary)								
4 - Ordinary Resolution for the ratification of remuneration payable to the Cost Auditors of the Company M/s. BSS & Associates (Firm Regd. No.: 001066).								
Whether promoter/ promoter group are interested in the agenda/resolution?								
No								
Category	Mode of Voting	No. of shares held [1]	No. of votes polled [2]	% of Votes Polled on outstanding shares [3]=([2]/[1])*100	No. of Votes in favour [4]	No. of Votes -Against [5]	% of Votes in favour on votes polled [6]=([4]/[2])*100	% of Votes against on votes polled [7]=([5]/[2])*100
Promoter and Promoter Group	E-Voting Poll		1943300	100.0000	1943300	0	100.0000	0.0000
	Postal Ballot	1943300	0	0.0000	0	0	0.0000	0.0000
	Total		1943300	100.0000	1943300	0	100.0000	0.0000
Public Institutions	E-Voting Poll		0	0.0000	0	0	0.0000	0.0000
	Postal Ballot	100100	0	0.0000	0	0	0.0000	0.0000
	Total		0	0.0000	0	0	0.0000	0.0000
Public Non Institutions	E-Voting Poll		65850	9.2460	63350	2500	96.2035	3.7965
	Postal Ballot	712200	0	0.0000	0	0	0.0000	0.0000
	Total		65850	9.2460	63350	2500	96.20	0.0000
Total		2755600	2009150	72.9115	2006650	2500	99.88	0.12



ASSAM CARBON PRODUCTS LIMITED

Corporate Identification Number (CIN) — L23101AS1963PLC001206; Registered Office : Birkuchi, Guwahati,
Assam - 781026;
Website: www.ascarbon.in ; Tel: (0361)2640262/630; Fax: (0361)2640368; Email: acplghy@ascarbon.com

Date of AGM Thursday, 30th September, 2021 at 04:00 A.M.		1862						
Total number of shareholders as on record date		1862						
Number of shareholders present in the meeting either in person or through proxy:	Promoter and Promoter Group	0	0					
	Public	0	0					
Number of shareholders attended the meeting through video conferencing:	Promoter and Promoter Group	4	4					
	Public	28	28					
Resolution Required : (Ordinary)								
5 - Special Resolution for the approval of the Payment of Commission, upto 1% of the net profits of the Company, to Mr. Rakesh Himatsingka, (DIN: 00632156) Non-Executive Chairman of the Company, for the financial year 2020-2021 and onwards.								
Whether promoter/ promoter group are interested in the agenda/resolution? Yes								
Category	Mode of Voting	No. of shares held [1]	No. of votes polled [2]	[3]=([2]/[1])*100	No. of Votes in favour [4]	No. of Votes -Against [5]	% of Votes in favour on votes polled [6]=([4]/[2])*100	% of Votes against on votes polled [7]=([5]/[2])*100
Promoter and Promoter Group	E-Voting Poll		1146840	59.0151	1146840	0	100.0000	0.0000
	Postal Ballot	1943300	0	0.0000	0	0	0.0000	0.0000
	Total		1146840	59.0151	1146840	0	100.0000	0.0000
Public Institutions	E-Voting Poll		0	0.0000	0	0	0.0000	0.0000
	Postal Ballot	100100	0	0.0000	0	0	0.0000	0.0000
	Total		0	0.0000	0	0	0.0000	0.0000
Public Non Institutions	E-Voting Poll		65858	9.2471	4208	61650	6.3895	93.6105
	Postal Ballot	712200	0	0.0000	0	0	0.0000	0.0000
	Total		65858	9.2471	4208	61650	6.3895	93.6105
Total		2755600	1212698	44.0085	1151048	61650	94.92	5.08

